



# ABERFELDIE NETBALL CLUB

## ABERFELDIE NETBALL CLUB BY-LAWS

The Aberfeldie Netball Club is a member of the Essendon District Netball Association (EDNA). EDNA governs the Netball Competition at Aberfeldie. Website: [essendondna.vic.netball.com.au](http://essendondna.vic.netball.com.au).

The Aberfeldie Netball Club is one of many clubs that is involved in this Saturday afternoon competition at Aberfeldie.

### **CORRESPONDENCE**

All correspondence will be in writing from the Club President or Secretary or authorised person of the Club.

### **INFORMATION TO MEMBERS**

The Club is able to provide the following information to all members on request:

- Club contact details
- Club venue address
- Club Rules of Incorporation and By-Laws
- Fixture
- Team training details
- Team Officials contact details
- Committee Members contact details
- Club Calendar of events
- Details of Courses, Seminars when they become available

### **FINANCE**

#### **Fees**

The Executive Committee shall set fees each calendar year.

The fees shall be calculated to cover the following costs:

- Team Entry
- Netball Victoria Membership Fee/Insurance
- Venue Hire
- Equipment
- Coaching costs if any
- Umpiring costs
- Trophies & Awards
- Administration costs

Under no circumstance is a player permitted to take the court until Club & Netball Victoria Membership fees are paid.

Only after 10 games into the season will fees be discounted. A 50% discount of the annual fee will be charged for players joining 10 games into the season.

No fee refunds will be issued. Hardship cases will be considered by the Executive Committee on an individual basis and fee subsidies may be available.



# ABERFELDIE NETBALL CLUB

## **Re-imbusement/Payments**

The Clubs Executive Committee members shall be entitled to claim expenses incurred whilst acting in an official capacity. Receipts must be supplied and authorisation granted by the Executive Committee prior to the expense being incurred where possible.

## **Financial Records**

The financial records of the Club are to be audited by an independent qualified party. A report by the Treasurer of the Club shall be provided at the Annual General Meeting.

## **PLAYER REGISTRATION**

The Executive Committee will launch annual player registration through the Club Website/Try Booking.

An online Registration form will be completed by all players covering the following:

- Player details
- Uniform requirements and costs
- Media Policy
- Medical Indemnity form
- Codes of behaviour
- Policies and procedures

## **GAME DAY VENUE**

All games and training are hosted at the Aberfeldie Primary School, Ramsay St Aberfeldie.

## **TRAINING**

Players are required to be at training each week. It is at the Coaches discretion to cancel training sessions due to weather conditions.

## **NETBALL VICTORIA MEMBERSHIP / VNA**

This fee is set annually by the Victorian Netball Association Inc. and is required for all club players, coaches and umpires each calendar year.

## **AGE REQUIREMENTS**

Participant age is determined as at 31<sup>st</sup> December of that year.

Teams are structured under the following classifications:

- 17U and open
- 15U
- 13U
- 11U
- Net Set Go

*Players must have turned 7 prior to the 1<sup>st</sup> January to be eligible to play. This is the minimum age requirement of the Association.*

*In competitions where participants are 11 and under, boys participate unrestricted. Boys over the age of 12 are ineligible to play.*



# ABERFELDIE NETBALL CLUB

## **UNIFORM**

The Club uniform is compulsory for all players in the Aberfeldie Netball Club competition.

*The Uniform consists of the following:*

### Compulsory

Dress

White Socks

### Optional

Hoodie

Training Top

Players will not be permitted to take to the courts unless they are wearing their ANC dress.

## **TEAM SELECTION**

The Executive Committee will review all player registrations and establish teams based on age group, friendships, ability and any other criteria determined by the Executive Committee.

Team selection shall be a paper selection unless the Executive Committee deems it necessary to conduct selection trials. Team players will be notified by email if selection trials are required.

Teams will not have more than 10 registered players in order to ensure all players have fair access to play each week (unless under special circumstances approved by the Head Coach).

## **TEAM OFFICIALS**

The Team Officials are the Coach, Team Manager, Scorer and Captain.

## **COACH**

- The Executive Committee shall appoint Coaches at the beginning of each season based on qualifications and experience.
- All coaches will be given the authority to be selectors for each match. Their decision is final.
- Coaches are expected to adhere to the following team guidelines:
  - Ensure all players have fair access to play each week
  - For season matches coaches should ensure all players have the opportunity to play at least half a match or 50% of the season match time.
  - Rotation of players during the season games should be based on fairness to ensure all team members have roughly equal playing time regardless of ability.
  - It is reasonable to select the best team available for finals
- If a coach is under the age of 18 then an adult must be present at all coaching sessions.
- Refer Coaches Responsibilities document for additional duties on the club website.

## TEAM MANAGER

- The Executive Committee shall appoint Team Managers at the beginning of each season based on qualifications and experience.
- Team Managers will appoint a Scorer each game.
- Team Managers will appoint someone to do the best and fairest voting each week. It is expected that this is fairly rotated throughout each team.
- The appointed parent/guardian shall award votes for the best three players in each game. Voting as follows:
  - 3 votes for the best player
  - 2 votes for the second best player
  - 1 vote for the third best player
- Votes shall be placed in the envelope provided and delivered to the Team Manager at the end of each game.
- Team Managers will roster parent /guardian support for any underage coaching sessions.
- Team Managers are responsible for filing out all accident reports.
- Refer Team Manager Responsibilities document for additional duties on the club website.

## CAPTAIN

A captain shall be named for each game. This is at the discretion of the Team Manager and Coach, usually managed through a weekly roster.

## AWARDS

Awards will be presented at the end of each season. Any variations to the Awards program must be approved by the Committee.

### Net Set Go & 11U

Participation Award

### 13U, 15U, 17U + Open Age

- Best and Fairest
- Runners Up
- Coaches Award

Perpetual Award sponsored by NELSON ALEXANDER.

The Coaches award will not be limited to:

- Regular attendance at training and other club functions
- Demeanour
- Willingness to provide assistance at training and other club functions
- Availability for other duties eg. Umpiring, coaching
- Most improved skills



# ABERFELDIE NETBALL CLUB

## **PRESENTATION DAY**

At the conclusion of the Winter Season, the Club will host a "Presentation Day".

Presentation of all awards and recognition of achievements will take place on this day.

## **REPRESENTATIVE TEAMS / TOURNAMENTS**

Players shall be encouraged to try out for Association representative teams and any other representative teams.

Individual teams may apply to the Executive Committee to enter tournaments. All costs of entering tournaments are to be met by the Team.

Association and other representatives team commitments take precedence over team tournament commitments.

## **ANNUAL EVENTS/SOCIAL CALENDAR**

The Club Executive Committee shall organise the following social activities each year:

- Presentation Day
- Ladies luncheon or other social activity

## **FUNDRAISING**

The Executive Committee shall authorise and co-ordinate fundraising activities. All members are required to support fundraising activities.

## **COURSES, SEMINARS AND OTHER OPORTUNITIES**

The Club shall provide notification of opportunities for all members to improve their skills by attending courses, seminars and other personal development activities.

The Club shall encourage and support members who wish to attend appropriate courses, seminars and other personal development activities.

## **WORKING WITH CHILDREN CHECK**

The Club shall ensure that all coaches, Umpires and Team Managers over the age of 18 are holding a current Working With Children Check.

The Club will not appoint any person to an official position unless that person has a current Working With Children Check.



# ABERFELDIE NETBALL CLUB

## **RISK MANAGEMENT**

### **Injury Reporting**

The Team Manager / Parent/Guardian Scorer will be responsible for recording player injuries on the Injury Reporting section found on the score sheet provided by the Association.

### **First Aid**

The Club will provide a basic First Aid Kit to be stored in each team equipment bag. The Team is responsible for maintaining adequate first aid supplies.

The Association will provide a designated room / area for the treatment of injuries. The room / area shall be kept clean and accessible at all times. The Association will ensure that a qualified First Aider is present on Game Day.

### **Weather**

The Association will notify the Club officials if games are cancelled due to weather conditions. The Club will notify Team Managers of the cancelled games. The Team Managers will notify team players.

## **SPECIAL CIRCUMSTANCES / PROVISION CLAUSE**

Where this By-law is silent, a decision can be made that ensures the integrity of the Club is maintained at all times by the Executive Committee.

The Executive Committee may in using its reasonable discretion, in exceptional or extenuating circumstances, alter vary or waive the requirements set out in this By-law relating to the Club.

## **INDEMNITY**

Except where provided or required by law and such cannot be excluded, the Club and its respective Executive Committee members, servants or agent are absolved from all liability however arising from injury or damage, however caused, arising whilst participating as a member.